Meeting Minutes

# Weekly Meeting with 6.TUES-18.30-3/Mr Mohammad Ali

# Meeting No: 5

## Meeting Details

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| Date: | 18/08/2020 |
| Venue: | Microsoft Teams |
| Attendees: | Oscar Ling  Indirakshi Sreeram  Andhika Rakha   Yuepeng Du  Mr Mohammad Ali |
| Apologies: | N/A |

## Information / Decisions

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| --- | --- |
| No. | Item |
| 1 | Started Planning with group. Picked out user stories to work on for Sprint |
| 2 | Went over Sprint retrospective document with the tutor. Discussed focus and priorities for next sprint |
| 3 | Refined sprint retrospective document after receiving feedback to email the tutor at the end of class |
| 4 | Should be able to connect frontend and backend by 22 nd August, and by 29th of August everyone should have their code finished |
| 5 | Oscar to setup next team meeting, Saturday the 22nd of August at 17:00 |

## Action Items

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| No. | Item | Who | By |
| 1 | Set up Sprint 2 on clickup | Indirakshi Sreeram | 19/08/2020 |
| 2 | Assign everyone tasks on clickup | Oscar Ling | 21/08/2020 |
| 3 | Attend consultation to clarify work | Yuepeng Du | 22/08/2020 |
| 4 | Connecting frontend and backend + DBMS | Yuepeng Du and Andhika Rakha | 22/08/2020 |
| 5 | Come up with 2 user stories each | All Members | 22/08/2020 |